



University Oaks Civic Club

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Board Members 2018-2020

Everette Penn, President
Dustin Windham, Vice-President
Chris Hollins, Treasurer
Roy Romero, Secretary
Sandra Buckner
Gwen Corolla
Mitch Glassman

University Oaks Civic Club Board Meeting Minutes

October 10, 2018

The meeting was called to order at 7:34 pm by Everett Penn. Minutes from September 12, 2018 meeting were approved with corrections.

Five board members were present: Everette Penn, Dustin Windham, Chris Hollins, Mitch Glassman, Gwen Corolla, and Sandra Buckner

Reports:

President's Report Everette Penn reminded those in attendance that this meeting functions as a board meeting for voting. Only board members can vote in an Open Board Meeting. Everyone can participate in the discussion as recognized by the President of the Board with the understanding that only Board Members vote.

Treasurer Chris Hollins distributed the financial document for the month of September, 2018. On that document, the income sources are listed as well as expenses. Big expenses were for for the manufacturing of the UO signs that will be installed on 5 esplanades. The other big expenditure was for landscaping cleanup and maintenance at the Rockwood/Wheeler entrance.

The treasurer also reported the number of residents in serious arrears of yearly dues. In accordance with the approved Amnesty Motion, letters will be sent to the delinquent homeowner accounts in October, 2018.

During a discussion time with those present at the meeting, it was suggested that discretionary donations from compassionate neighbors be made available for neighbors in dire need of support. It was suggested that perhaps a scholarship model might be another way to assist those in such need.

Deed Restrictions Committee This committee has been formed and will be meeting soon.

Security Report No report was given as Roy Morero was out of town on business. In light of a recent burglary, neighbors raised questions about the adequacy of current security efforts. Suggestions included: giving more attention to places; joining other neighborhoods for additional security; using video cameras; talking to the other neighbors in our super-neighborhood. What are they doing? What are we willing to pay. Four takeaways from the discussion:

1. Sharing what we do now with other neighborhoods and inviting them to take part.
2. Neighborhood camera system
3. Neighbors to drive around and observe
4. Neighborhood Watch program

Architecture Committee The Architecture Committee's initial meeting was held on October 4th with these outcomes.

- 1 We will review all *Application for Architecture Committee Plan Review* requests and grant or deny the final applications via email. Face-to-face meetings regarding applications will be scheduled when requested..
2. There were no submittals of Applications for Architecture Committee Plan Review in September.
3. Demolition and construction of a new garage apartment at 4388 Varsity Lane, which was approved by the AC last year, began last week.
3. The Application for Architecture Committee Plan Review was revised and placed on the website.
4. Sandra Buckner will deliver monthly reports at the Open Board Meetings.

The main goal of the Architecture Committee is to develop *Architectural Guidelines* by the end of 2018. John King will lead this effort. This is an important undertaking because the AC Guidelines will supplement the Deed Restrictions, addressing specific architectural issues.

Other Committee Reports

Environmental Committee

- *Trees for Houston* has the best price for trees.
- Christmas Luminaries will decorate the neighborhood for Christmas Eve again this year.

Branding Committee

- The initial monies for the branding signs

UO Directory

- Completion of data entry within a month. Publication may be possible by January 2019.

Social Committee:

- The annual Halloween party will be held on Graduate Circle on Wednesday, October 31, 2018.
- Christmas Luminaries project is planned for Christmas Eve.

Note: for board dinner: According to my notes, we tabled a legal response for next month. I don't remember what this was about.

The meeting adjourned at 8:30

Notes and Minutes recorded: Sandra Buckner