

University Oaks Board Meeting  
November 14, 2018

The board meeting was called to order at 7:30 pm by Everette Penn. All board members were present.

The minutes from the board meeting on October 10, 2018 were reviewed by the members of the board. Mitch Glassman motioned that they be accepted and was seconded by Sandra Buckner. The minutes were accepted unanimously.

Reports:

President: Everette Penn extended a welcome to those present and reminded all that all political signs need to be removed 10 days after the election which would be November 16.

Mitch Glassman addressed a problem with several polices that were changed in closed session last December, which did not comply with the statutes requiring that this be addressed in an open and noticed meeting of the Board of Directors. After consultation with the Board's attorney, Mitch Glassman made the following motion.

"Whereas, on December 4, 2017, the board of University Oaks Civic Club, in closed session, considered and voted upon an increase in assessments to and upon the following policies for University Oaks Civic Club, to wit: a Payment Plan Policy, an Open Records Policy, a Records Retention Policy and a Collection Policy;

"And whereas, Texas Property Code Sec. 209.0051(h)(5) required that increases in assessments be considered and voted on in the open session of a properly noticed Board meeting;

"And whereas, Texas Property Code Sec. 209.0051(h)(10) required that the adoption or amendment of a dedicatory instrument be considered and voted on in the open session of a properly noticed Board meeting;

"Now, therefore, be it resolved that the actions of the board of directors of University Oaks Civic Club on December 4, 2017, in voting upon an increase in assessments and in voting upon the adoption of policies for University Oaks Civic Club be, and it is, ratified and approved, and said increase in assessments and Payment Plan Policy, Open Records Policy, Records Retention

Policy and Collection Policy, then approved by the board be, and they are, herewith ratified and approved."

The motion was seconded by Chris Hollins, afterwards the President called for discussion on the motion. After discussion was closed the President called the motion for a vote and all members of the Board voted in favor of the motion, none voted opposed and the motion was duly passed.

Treasurer: Chris Hollins distributed the financial documentation for the month of October listing the expenses (Security, Social, Mosquito control, Island Maintenance) and no income for the month. Motion to approve was made and seconded and the report was approved.

Architecture Committee: No new business, continuing to work on guideline revisions.

Deed Restrictions: No new business, continuing to work on guideline revisions.

Environmental Committee: Christmas trees will be purchased from Trees for Houston to decorate the entrance islands.

Landscaping- reporting common area being kept up by landscaping contractor and will decorate with Christmas flowers. Wheeler Ave was mowed and edged by city.

Luminaries for Christmas orders are done and will meet at Graciellas house to put together on 12/2 and 12/16 from 2-5 pm.

Discussion ensued as to when can trees be planted on Wheeler and the source for water on Wheeler Ave.

Branding Committee: A sample of the sign for the entrances to the neighborhood was presented by Dustin Windham. They should be ready by the end of this year.

The new Web Site concept was presented by Dustin and approximate costs for development were \$7000. There were several questions asked and discussed. At the end of the discussion it was motioned append and discuss next year. The motion carried.

Social Committee: The new Little Library request was presented by Vicki Eaker for a cost of \$500.

Security Report: Roy Marrero presented crime statistics for University Oaks and reviewed different proposals for security services and neighborhood watch. Discussion ensued and it was suggested that we approach University of Houston's Police department for patrols through the neighborhood. It was decided to table any action until discussions with U of H could be held.

Directory Committee: All residents have been entered and coded. Currently being proof read. Question regarding listing absentee owners in the directory raised for discussion. Decided that all owners names will be placed in directory.

Motion was then made for adjournment and was seconded. Meeting was adjourned at 2100 hrs.