



# University Oaks Civic Club

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## **Board Members 2018-2020**

**Everette Penn, President**

**Dustin Windham, Vice-President**

**Chris Hollins, Treasurer**

**Roy Romero, Secretary**

**Sandra Buckner, Asst. Secretary**

**Gwen Corolla, Assistant Vice-President**

**Mitch Glassman, Assistant Secretary**

## **University Oaks Civic Club Board Meeting Minutes**

September 12, 2018

The meeting was called to order at 7:29 pm by Everette Penn. Minutes from June meeting were approved.

Four board members were present: Everette Penn, Dustin Windham, Mitch Glassman, Sandra Buckner. Roy Romero and Gwen Corolla were not in attendance because of employment work.

### **Conducting Board Meetings**

Everette Penn stated that this meeting functions as board meeting for voting. Only board members can vote in an Open Board Meeting. Everyone can participate in the discussion as recognized by the President of the Board. Board Members were introduced.

### **Reports:**

#### ***President's Report***

From the recent survey there are four points that homeowners believe are important.

- Maintaining/increasing home values in University Oaks
- Getting to know our neighbors
- Security in the neighborhood
- Transparency between the Board and homeowners/residents

**Treasurer:** Mitch Glassman updated the financials for the Financial Report dated August 31, 2018. A copy is attached to these minutes.

- 90% of 2018 dues have been paid.
- Issue of unpaid/unpaid penalties associated with dues.
- Treasurer is proposing an amnesty program for unpaid/late dues.

**Deed Restriction Committee:** Nothing to report

**Architecture Committee:** Sandra Buckner updated the work of the Architecture Committee. Possible committee members met on Thursday, August 23, 2018 with Shawn Coleman for the transfer of information regarding the ARC committee. Documents and other materials were handed over to Wilbert Taylor. As stated in the deed restrictions, one member must be a board member.

**Security Committee:** No report presented.

**Branding Committee:** Dustin Windham discussed the results of the Summer, 2018 Survey. Ninety-nine responded to the survey. Takeaways: Respondents value safety/security; community connections; and property values; reasonable HOA dues, with a bigger concern of how the money is spent.

#### **ACTION ITEMS NEEDING APPROVAL BY THE BOARD**

1. Mitch Glassman made a motion to approve the Amnesty Agreement for Delinquent HOA Dues and Penalties. The motion was seconded by Dustin Windham. Everette called a vote and the board unanimously approved it as stated:

“RESOLVED, that the President and Treasurer of the Association be, and are, authorized and empowered to enter into amnesty agreements with homeowners owing dues to the Home Owners Association, agreeing to waive previously assessed penalties, interest and other fees as additions to the amounts of dues owed by the homeowners to the Association, in exchange for the homeowners paying to the Association all past due and owing dues, in addition to an amount equal to ten (10%) percent of such past due and owing dues, upon such additional terms and conditions as the President and Treasurer may deem in the best interest of the Association and the homeowner considering all factors known or believed to be relevant, concerning the financial and other circumstances of the homeowner.”

2. Dustin Windham made a motion to allocate \$21,000.00 from the general fund for the purchase and manufacturing of 5 neighborhood branding signs to be mounted in the appropriate areas at each entrance. The motion was seconded by Sandra Buckner. Everette called for a vote and the board unanimously approved.
3. A motion was made to elect Sandra Buckner; John King, and Wilbert Taylor to the ARC Review Committee. The motion was seconded. Everette called for a vote and the board unanimously approved.

#### **Other Committee Reports**

##### *Environmental Committee*

- Investigating the purchase of additional trees for our neighborhood.
- Environmentally friendly luminaries for Christmas
- Recycling problems

##### *UO Directory*

- Completion of data entry within month. Publication possible by January, 2019

Outstanding item to be carried over to October, 2018: Issue of whether renters can be contacted without permission from homeowner(s).

The meeting adjourned at 8:30

Notes and Minutes recorded: Sandra Buckner